



INTRODUCTION

PURCHASING SERVICES SECTION

Department of Administration
100 North 15th Avenue, Suite 104
Phoenix, Arizona 85007
(602) 542-2091

SOLICITATION NO 8-021
**PROJECT TITLE: Architectural Services- Design and
Construction ASPC Yuma Water Treatment Plant
Upgrades Design & Construction Administration**



JANET NAPOLITANO
GOVERNOR

William Bell
DIRECTOR

STATE OF ARIZONA

**ARCHITECTURAL SERVICES- ASPC Yuma Water Treatment Plant Upgrades
Design & Construction Administration**

NOTICE OF REQUEST FOR UNPRICED PROPOSAL

REQUEST FOR PROPOSAL NO. 8-021

PROPOSAL DUE DATE: January 4, 2007 3:00 P.M. MST

SUBMITTAL LOCATION: Purchasing Services Section, Department of Administration, 100 North 15th Avenue,
Suite 104, Phoenix, Arizona 85007.

In accordance with A.R.S. 41-2578, proposals for Procurement of Specified Professional Services & Construction Administration will be received by the Purchasing Services Section, at the above- specified location, until the time and date cited. Proposals received by the correct time and date will be opened and the name of each offeror will be publicly read.

Proposals must be in the actual possession of the Purchasing Services Section on or prior to the exact time and date indicated above. Late proposals will not be considered except as provided in the Arizona Procurement Code.

Proposals must be submitted in a sealed envelope. All proposals must be completed in ink or typewritten and a complete Request for Proposal returned along with the offer by the time and date cited above.

Persons with disabilities may request reasonable accommodations such as a sign language interpreter, by contacting the *Procurement Officer*. Requests should be made as early as possible to allow time to arrange the accommodation. This document available in alternative formats by contacting the *Procurement Officer*.

Offerors are strongly encouraged to carefully read the entire Request for Proposal.

Designated Agency: Arizona Department of Administration



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Project Description: Architectural Services – ASPC Yuma Water Treatment Plant Upgrades
Design & Construction Administration



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JANET NAPOLITANO
GOVERNOR

William Bell
DIRECTOR

**ARIZONA DEPARTMENT OF ADMINISTRATION
MANAGEMENT SERVICES DIVISION
Purchasing Services Section**
100 North 15th Avenue, Suite 201, Phoenix, Arizona 85007
(602) 542-5676 FAX: (602) 542-2789

NOTICE OF REQUEST FOR PROPOSALS #8-021

NOTICE IS HEREBY GIVEN that the Arizona Department of Administration (ADOA) will receive Request for Proposals for Professional Architectural Services for:

Design and Construction ASPC Yuma Water Treatment Plant Upgrades Design & Construction Administration

A Pre-Proposal Conference will be held at the ADOA Building located at 100 North 15th Avenue, Suite 104A, Purchasing Conference Room, Phoenix, AZ on DECEMBER 21, 2006, at 9:00 A.M. All questions shall be directed to Mary Hammer, CPPB at 602-542-2091 email, mary.hammer@azdoa.gov.

A copy of Request for Proposal #8-021 may be obtained (no deposit required) by emailing your request to Jamie.Alton@azdo.gov, (a copy will be emailed to you) Attention Jamie Alton, or by stopping by between the hours of 8:30 AM and 4:00 PM MST at:

ADOA Purchasing Services
100 North 15th Avenue, Suite 104
Phoenix, AZ 85007
Telephone: (602) 542-5676

Proposals will be received until 3:00 PM MST, TUESDAY, JANUARY 4, 2007 by Mary Hammer, CPPB, ADOA Procurement Manager, ADOA, Purchasing Services, 100 North 15th Avenue, Suite 104, Phoenix, AZ. Proposals must be in the actual possession of Purchasing Services on or prior to the exact time and date indicated above. **Proposals submitted after this time and date and time WILL NOT BE ACCEPTED.**

The State reserves the right to waive any material defect or informality; or reject any or all offers, or portions thereof; or reissue an Advertisement for Proposal.

Mary Hammer

Mary Hammer, CPPB

December 12, 2006

Date



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ADOA Procurement Manager

1. **Introduction:**

1.1 This document constitutes a Request for Proposal (RFP), from qualified firms to perform the Scope of Work set forth herein.

1.2 This document is divided into the following sections:

Part I - Introduction

Part II - Scope of Work/Objective

Part III - Special Instructions to Offerors

Part IV - Uniform Instructions to Offerors

Part V - Special Terms and Conditions

Part VI - Uniform General Terms and Conditions

Part VII - Attachments that must be completed and returned with offer

The AIA Document B141-1997 Edition with Arizona Modifications and Appendix A, Description Of Services shall become the contract and is provided as part of this Request for Proposal.



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PART II

SCOPE OF WORK

1. General

All new construction, reconstruction, renovation, remodeling, repair and maintenance of state facilities are conducted in accordance with the Arizona Procurement Code.

The Department of Administration (ADOA) is the central procurement and facilities management authority for the State of Arizona and has primary responsibility for all Arizona State Prison facilities.

2. Purpose

The Arizona Department of Administration, (ADOA) General Services Division, Construction Services received an appropriation in House Bill 2865, Forty-seventh Legislature, Second Regular Session, 2006 of \$2,189,000. in FY 2007 for design and construction administration associated with the upgrading of existing water treatment facilities at the Arizona State Prison Complex Yuma. (ASPC-Y)

This project will be directed by an in-house Project Manager, designed by a consulting architect or engineer and contracted through a qualification based proposal process. Facility assessment, design modifications and construction administration will be performed by the design consultant.

Prior to the expenditure of any monies for actual design services, the selected architectural/engineering firm(s) shall submit a expenditure plan prioritizing the identified deficiencies and recommended upgrades to the existing water treatment system.

The purpose of this Request for Proposal (RFP) is to obtain competitive sealed qualification proposals for architectural/engineering services. Support services shall include project delivery support, budget development, estimating, constructibility reviews, schedule development, value engineering and claims consulting.

3. Objective / Scope

The architectural/engineering firm, under the direction of the ADOA and with the assistance of the Arizona Department of Corrections (ADC) will be responsible for:

- Inspection of Existing Facilities – consisting of a site survey to research and review existing treatment processes, water quality, field measurements, photographs of deficiencies and the assembly of a prioritized matrix by component.



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- **Materials Research** – consisting of the identification of potential water treatment process systems and equipment available and suitable for alternative design solutions. System types to be evaluated should include; electro-dialysis reversal (EDR) systems, reverse osmosis (RO) systems or other methods and materials which will reduce long-term operational costs and provide the highest level of water quality and maintainability of systems.
- **Site Conditions** – Previous professional investigations and reports have prioritized and recommended the need for a new hydro-pneumatic tank and booster pump station at the existing water farm to stabilize system pressure, reduce energy consumption and minimize maintenance on the booster pumps. A second priority was the system water treatment option of either EDR, RO or other processes at the wellhead to treat groundwater of poor quality and high in total dissolved solids.
- **Domestic Water Quality** – Based upon available historical ground water test reports; provide an estimate as to what quality the processed water will be for all major chemical classifications by line item of the proposed system(s). Define if brine will be produced as a by-product of this systems(s) and what the percentage of processed usable domestic water will be compared to the total ground water pumped. If brine is produced, how will it be disposed of per ADEQ requirements and what design provisions will be made if the percentage of brine water produced exceeds the estimated baseline design values ?
- **Statement of Probable Construction Costs** – based upon current, historical or unit cost data provide expected Project delivery costs with reasonable contingencies. Provide a detailed cost estimate of major items and associated annual labor costs that could be anticipated to operate and maintain the proposed system(s).
- **Life cycle costing** of major system components to achieve long-term efficiency and maintainability. Include the major components that could be expected to be replaced over a ten (10) year period to keep the plant functioning as proposed in this design.
- **Project Development Scheduling** – preparation of an overall schedule for site investigations, design services, decisionmaking, project documentation, contracting and construction activities by respective component.

4. Design and Construction Administration

The architectural/engineering firm(s) will be required to translate the existing facilities designs, any new designs and the Arizona Department of Corrections (ADC) required security functions into a bid document. This document shall address ADC security and operational requirements based upon the custody level of each respective unit.



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A schematic design document requiring ADOA and ADC approval will be required prior to initiating the design development and construction document phases of the Contract Documents.

The final contract plans and report will require ADOA and ADC approval prior to an advertisement for bids. The report will include a construction cost estimate that will be based on the information developed during schematic design. Upon successful approval by ADOA and ADC the selected A/E firm may proceed with further phases of the scope of work.

The contract document phase will finalize all components, systems, materials and details of the complex facilities and will provide at a minimum:

- A final construction estimate, itemized by priority and further refined from the facilities survey estimate, which provides a realistic cost the owner may expect.
- Preparation of architectural, mechanical, electrical plans and specifications defining material types and finishes. Prototypical designs will be utilized wherever possible, as the earliest possible completion of design is critical.
- Construction Documents which comply with all applicable Federal, State and local Code requirements, but not limited to the ADA and ACA requirements and must include all approvals ("Approval to construct" and "Approval of construction") by the Arizona Department of Environmental Quality (ADEQ).
- The documents level of detail must allow the project to be accurately bid and efficiently constructed and with minimum disruption to the occupied correctional facilities.
- Offsite work, if required, to supply the respective facility with street improvements; water; sewer; power and communications.
- Site work, as required for the respective facility to include drainage considerations and visibility requirements for security.
- Onsite utilities as required for the program needs of the respective facility and connection to the utility systems.
- Additional potable water storage tanks and additions or modifications to existing wastewater treatment systems maybe required for this complex as part of this solicitation.

Contract administration and construction observation services as required to sufficiently warrant that the construction or modifications are accomplished in accordance with the Contract Documents.



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Postconstruction services shall include assistance in the preparation and review of operations and maintenance manuals submitted by the respective construction contractor.



SPECIAL INSTRUCTIONS TO OFFERORS

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100 North 15th Avenue, Suite 104
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III SPECIAL INSTRUCTION

1. PRE-PROPOSAL CONFERENCE:

- 1.1 A Pre-Proposal Conference will be held at the Arizona Department of Administration, 100 N. 15th Avenue, Suite **104A**, Purchasing Conference Room, Phoenix, AZ 85007, **December 21, 2006 at 9:00 A.M. MST**. All offerors are **STRONGLY** encouraged to attend the Conferences.
- 1.2 The purpose of the conference will be to clarify the contents of this Request for Proposals in order to prevent any misunderstanding of the State's requirements. Any doubt as to the requirements of this Request for Proposals or any omission or discrepancy should be presented to the State at this conference. The State will then determine the appropriate action necessary, if any. Oral statements or instructions by State personnel shall not be construed as the official position of the State, nor constitute an amendment to this document. Only that, which has been reduced to writing in the form of an official Solicitation Amendment, if the State decides to issue such an amendment, shall be construed as the official position of the State. There will not be any notes or minutes made available to the general public as a result of this conference.
- 1.3 Please submit any questions about the RFP that you would like answered at the Pre-Proposal Conference, in writing, to the attention of Mary Hammer, ADOA Procurement Manager, at the Arizona Department of Administration, 100 North 15th Avenue, Suite 104, Phoenix, Arizona 85007 or email at mary.hammer@azdoa.gov. Additional questions will be entertained at the Pre-Proposal Conference, but submitting the questions in advance will allow the Agency time to prepare responses and incorporate some of the answers into the presentation.



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2. OFFEROR'S CONTACT:

- 2.1 All questions regarding this Request for Proposal including technical specifications, proposal process, etc., must be directed to the procurement officer:

Arizona Department of Administration
Attn: Mary Hammer, CPPB
100 North 15th Avenue,
Phoenix, Arizona 85007
Phone: 602-542-2091
Fax: 602-542-2789
Mary.hammer@azdoa.gov

- 2.2 Offerors may not contact the employees of the using agency concerning this procurement while the proposal and evaluation are in process.

3. Proposal Opening:

- 3.1 Proposal shall be opened publicly at the time and place designated on the cover page of this document. The name and address of each offeror shall be read publicly and recorded. All other information contained in the proposals shall remain confidential until award is issued.

4. Evaluation:

Evaluation criteria are listed in the relative order of importance. The award will be made to the responsible offeror(s) whose proposal is determined to be the most advantageous to the State based on the following criteria:

- 4.1 Capability and commitment of the Offeror to provide the services described in the Scope of Work, within the project budget schedule.
- 4.2 Performance record on similar previous projects.
- 4.3 Expertise of the Offeror's key personnel.
- 4.4 Ability to render and implement innovative design solutions to minimize construction and operating costs.
- 4.5 Quality and capability of an established working relationship of the Offeror with any proposed associates and/or consultants.



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4.6 Availability of an Arizona office with local experienced staff and ability to communicate immediately with the ADOA Senior Project Manager.

5. **PROPOSAL FORMAT:** One (1) original and four (5) copies of each proposal should be submitted on the forms and in the format specified in the RFP. The original copy of the proposal should be clearly labeled "ORIGINAL." The material should be in sequence and related to the RFP. The State will not provide any reimbursement for the cost of developing or presenting proposals in response to this RFP. Failure to include the requested information may have a negative impact of the evaluation of the offeror's proposal. The proposal should include at least the following information:

- 5.1 Provide a minimum of **three (3)** references that represent the offeror's related experience to environment controlled facilities. The reference information should include specific information on the type of services provided, dates of performance, size of project, project summary, owner's contact name and phone number. The information should be shown on attached Exhibit A or in a similar manner. Reference information should be verifiable and should be able to comment on the offeror's related experience. The State reserves the right to contact any or all references provided in the proposal.
- 5.2 Provide detailed schedule of present projects, assigned manpower with percentage of time to each project and project completion dates.
- 5.3 Describes the roles and responsibilities of each of the key personnel and consultants proposed for the project, their experience in design of similar facilities, current project responsibilities, time commitments and how they could impact this project.
- 5.4 A completed GSA form 254 and 255 OR SF330 for each of the offeror's key personnel, including consultants.



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- 5.6 Identify any associates or consultants, including qualifications of individuals who may be involved in the performance of the project. Provide length of working relationship and details of past projects jointly worked on. Specifically identify responsibility for the following and any other specialties not listed:
- programming
 - facility design
 - architectural
 - civil engineering
 - structural engineering
 - cost consultant
- 5.7 Offeror shall present a proposed method of satisfying the requirements of the Scope of Work as specified herein. This task shall be accomplished by covering the Scope of Work requirements on a point by point basis.
- 5.8 The offeror shall include a proposed schedule of events to accomplish the Scope of Work requirements including the completion of the construction documents. With the understanding that timely completion of the design is essential, describe any measure you are prepared to offer to ensure completion on schedule. Provide comments in regard to the inclusion of a penalty provision in the design contract for the late delivery of construction documents. The timetable may be submitted on "Exhibit B" or similar format attached.
- 5.9 The offeror's written preliminary methodology to accomplish the Scope of Work.
- 5.10 Address firms accessibility and physical location. Discuss availability of key project personnel and describe the firm's ability to communicate immediately with the Department of Administration personnel.
6. **SHORT LIST:** After the initial proposal evaluation process, in order to select the most qualified firm, the Department of Administration will utilize a short list to interview at least the top three offerors deemed the most qualified for award. Short-listed firms will be contacted for interviews with the selection committee.
7. **NEGOTIATIONS:** The most qualified firm(s) shall be prepared to commence discussions/negotiations within 24 hours of notification. The Department of Administration and



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the most qualified firm shall negotiate completion of the latest Arizona edition of AIA document as referenced within this document. Should the negotiations fail, the Arizona Department of Administration shall commence discussions with the next most qualified firm, in accordance with the Arizona Procurement Code.

8. Evaluations may include inspection of the offeror's facilities, site visits to offeror's completed projects, reference verification and financial analysis of the firm and key consultants. If a financial analysis is required, offeror shall provide annual reports that include balance and income statements for the last three years. All financial information and analysis shall be confidential.



**UNIFORM INSTRUCTIONS
TO OFFERORS
PART IV**

PURCHASING SERVICES SECTION

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**SOLICITATION NO 8-021
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IV UNIFORM INSTRUCTION


Please go to website address:

<http://www.azeps.az.gov/PoliciesDocuments/terms/UIOv7.pdf>

**Are hereby incorporated by reference, if you are unable to obtain a copy of
these instructions, please contact our office and a paper copy will be made
for you**

Please remember:


NO PRICING SHALL BE INCLUDED

	<p style="text-align: center;">SPECIAL TERMS AND CONDITIONS</p> <hr/> <p style="text-align: center;">SOLICITATION NO 8-021</p> <p>PROJECT TITLE: Architectural Services- Design and Construction ASPC Yuma Water Treatment Plant Upgrades Design & Construction Administration</p>	<p style="text-align: center;">PURCHASING SERVICES SECTION</p> <p style="text-align: center;">Department of Administration 100 North 15th Avenue, Suite 104 Phoenix, Arizona 85007 (602) 542-2091</p> <hr/>
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V. SPECIAL TERMS AND CONDITIONS

1. **Proposal Opening:** Proposals shall be opened publicly at the time and place designated on the cover page of this document. The name of each offerer shall be read publicly and recorded. Proposals will not be subject to public inspection until after the contract award.
2. **Offer Acceptance Period:** In order to allow for an adequate evaluation, the State requires an offer in response to this Solicitation to be valid and irrevocable for one-hundred and eighty (180) days after the opening time and date.
3. **Term of Contract:** The term of the contract shall commence upon award and shall remain in effect until all work required by the contract is completed by the Design team and accepted by the State Agency.
4. **Confidential Information:** If a person believes that any portion of a proposal, bid, specification, protest or correspondence contains information that should be withheld, then the Procurement Officer shall be so advised in writing. Such material shall be identified as confidential wherever it appears. The State, pursuant to A.A.C. R2-7-104, shall review all requests for confidentiality and provide a written determination. If the confidential request is denied, such information shall be disclosed as public information, unless the person utilizes the "Protest" provision as noted in §41-2611 through §41-2616.
5. **Suspension or Debarment Certification:** The Offerer certifies that the firm, business or person submitting the offer has not been debarred, suspended or otherwise lawfully precluded from participating in any public procurement activity with any Federal, State or Local Government. Signing the offer section without disclosing all pertinent information about a debarment or suspension shall result in rejection of the bid or offer or cancellation of a contract. The State also may exercise any other remedy available by law.
6. **Suspension or Debarment Status:** If the firm, business or person submitting this proposal or offer has been debarred, suspended or otherwise lawfully precluded from participating in any public procurement activity with any Federal, State or Local Government, the Bidder or Offerer must include a letter with its offer setting forth the name and address of the governmental unit, the effective date of the suspension or debarment, the duration of the suspension or debarment, and the relevant circumstances relating to the suspension or debarment. Failure to supply the letter or to disclose in the letter all pertinent information regarding a suspension or debarment shall result in rejection of the bid or offer or cancellation of a contract. The State also may exercise any other remedy available by law.
7. **Insurance:** Prior to commencing services under this contract, the firm must furnish the State Certification from insurer(s) for coverage in the Minimum amounts as stated in the reference AIA documents.


The coverage shall be maintained in full force and effect during the terms of this contract. The State of Arizona, its Departments, Agencies, Boards, and Commissions must be added as additional insured as required by statute.
8. **Licensing:** Architects, Engineers, etc., performing work within the State of Arizona shall be properly licensed (at the time of bid opening) by the proper State of Arizona Registrar office and any other agency as it may apply to the Scope of Work for which they are contracting. All licensing must be in good standings.

	<p style="text-align: center;">SPECIAL TERMS AND CONDITIONS</p> <hr/> <p style="text-align: center;">SOLICITATION NO 8-021</p> <p>PROJECT TITLE: Architectural Services- Design and Construction ASPC Yuma Water Treatment Plant Upgrades Design & Construction Administration</p>	<p style="text-align: center;">PURCHASING SERVICES SECTION</p> <p style="text-align: center;">Department of Administration 100 North 15th Avenue, Suite 104 Phoenix, Arizona 85007 (602) 542-2091</p> <hr/>
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- 9. The AIA Document s are hereby incorporated by reference. To view these documents please follow the following instructions:**

To view the **AIA B141 A/E Contract Documents Part 1, Part 2 and the B141 Appendix A** go to the following web site <http://gsd.azdoa.gov/BPS/review.asp> When it opens, look under **AIA CONTRACT DOCUMENTS in PDF FORMAT** and click on **B141 Part 1**. Either print it or save it on your computer. Then Click on **B141 Part 2**. You can print the Part 2 or save it on your computer. Next click on **B141 Appendix A**. Open and print the Appendix A or save it on your computer.

NOTE: All three (3) contract documents makeup the entire contract and must be signed. These documents are in PDF format and cannot be changed. Please note: in the Appendix A, if there are particular sections within the Appendix A that are not applicable to the Architectural Consulting Services you will be providing, there is a space/line where you can mark that section **N/A**. If you have any questions regarding these Contract Documents, please feel free to call Mary Hammer at 602-542-2091.

	<p style="text-align: center;">UNIFORM GENERAL TERMS AND CONDITIONS</p> <hr/> <p style="text-align: center;">SOLICITATION NO 8-021 PROJECT TITLE: Architectural Services- Design and Construction ASPC Yuma Water Treatment Plant Upgrades Design & Construction Administration</p>	<p style="text-align: center;">PURCHASING SERVICES SECTION Department of Administration 100 North 15th Avenue, Suite 104 Phoenix, Arizona 85007 (602) 542-2091</p> <hr/>
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VI. UNIFORM GENERAL TERMS AND CONDITIONS

Please go to website address:

<http://www.azeps.az.gov/PoliciesDocuments/terms/UIOv7.pdf>

**Are hereby incorporated by reference, if you are unable to obtain a copy of
these instructions, please contact our office and a paper copy will be made
for you.**



ATTACHMENTS

SOLICITATION NO 8-021
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VII ATTACHMENTS (All Attachments must be completed and returned with Offer) ACCEPTANCE CERTIFICATE

SUBMITTAL CERTIFICATION

(Date)

Arizona State Procurement Services
100 N. 15th Avenue, Suite 104
Phoenix, AZ. 85007

The undersigned certifies that to the best of his/her knowledge: Check one.

- ☐ There is no officer or employee of State of Arizona who has, or whose relative has, a substantial interest in any Then agreement award subsequent to this RFQ..
- ☐ The names of any and all public officers or employees of State of Arizona who have, or whose relative has, a substantial interest in any Then agreement award subsequent to this RFQ are identified by name as part of this submittal.

The undersigned further certifies that their firm ☐ IS or ☐ IS NOT currently debarred, suspended, or proposed for debarment by any federal entity. The undersigned agrees to notify the Arizona Department of Administration Procurement Officer of any change in this status, should one occur, until such time as an award has been made under this procurement action.

The undersigned further agrees that their firm or individual warrants to the State, that they have completed an internal manpower loading plan and their firm has the personnel and resources to complete this project, should their firm or an individual be awarded this project.

In compliance with Arizona Rules, Regulations, Statutes, and conditions of this RFP and documents contained herein and after carefully reviewing all the terms, conditions and requirements contained therein, the undersigned agrees to furnish such goods/services in accordance with the specifications/scope of work.

THE FOLLOWING ADDENDA ARE HEREBY ACKNOWLEDGED AS FOLLOWS:

ADDENDUM NUMBER: _____ DATED: _____ ADDENDUM NUMBER: _____ DATED: _____

ADDENDUM NUMBER: _____ DATED: _____ ADDENDUM NUMBER: _____ DATED: _____

Supplier Type:(Check all that apply)

Diversity firms can be either Certified through the City of Phoenix or Classified with 51% ownership by the diversity owner.

Large Business _____ Small Business (AZ) _____ Small Business (Fed) _____ Disabled Veteran Owned (VO) _____
Small Disadvantaged (SD) _____ Women Owned (WO) _____ Minority Owned _____

FORM OF AGREEMENT FORM OF AGREEMENT. The undersigned certifies that the undersigned has read Owner's current Agreements as stated within this solicitation which contain provisions applicable to the project, all of which are hereby incorporated within this solicitation. If selected as one of the Design Contractor, the undersigned agrees to execute the AIA141, Design-BUILDER Contract

w/modifications agreement, subject only to the exceptions listed in the space below. The undersigned understands that any exceptions taken to the agreement that are not accepted and/or approved by the Owner may be a basis for rejection of the undersigned's RFQ as non-responsive. The undersigned also understands that Owner may make changes in the stated form of agreement and that therefore the stated form of agreement presented to the successful Proposer may be different from the agreement attached to the solicitation, in which case the successful Proposer will be given the opportunity to review the changes.

List any objections to agreement here or attach a separate sheet behind this certification: _____



OFFER AND AWARD

PURCHASING SERVICES SECTION

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(Firm)

(Address)

(Signature required)

(Phone no.)

(Print name)

(Fax no.)

(Title)

(Fed. tax id no.)

TO THE STATE OF ARIZONA:

The Undersigned hereby offers and agrees to furnish the material, service or construction in compliance with all terms, conditions, specifications and amendments in the solicitation and any written exceptions in the offer.

For clarification of this offer, contact:

Name: _____

Phone: _____

Arizona Contractor's License Number

FAX: _____

Company Name

Signature of Person Authorized to Sign Offer

Address

Printed Name

City

State

Zip

Title

CERTIFICATION

By signature in the Offer section above, the bidder certifies:

1. The submission of the offer did not involve collusion or other anti-competitive practices.
2. The bidder shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 99.5 or A.R.S. 41-1461 through 1465.
3. **The bidder has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.**
4. **The bidder certifies that the above referenced organization _____ is/ _____ is not a small business with less than 100 employees or has gross revenues of \$4 million or less.**
5. The bidder certifies that the above referenced organization _____ is/ _____ is not a minority-owned business.
6. The bidder certifies that the above referenced organization _____ is/ _____ is not a woman-owned business.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For State of Arizona use only)

Your Offer is hereby accepted.



OFFER AND AWARD

SOLICITATION NO 8-021
PROJECT TITLE: Architectural Services- Design and Construction ASPC Yuma Water Treatment Plant Upgrades Design & Construction Administration

PURCHASING SERVICES SECTION

Department of Administration
100 North 15th Avenue, Suite 104
Phoenix, Arizona 85007
(602) 542-2091

The Contractor is now bound to sell the materials, services or construction listed by the attached award notice based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's offer as accepted by the State.

This contract shall henceforth be referred to as Contract No. _____.

The Contractor is hereby cautioned not to commence any billable work or provide any material, service or construction under this contract until Contractor receives an executed purchase order or contract release document.

State of Arizona

Awarded this _____ day of _____ 2007

Mary Hammer, CPPB, ADOA Purchsing Manager Manager
ADOA Purchasing Services Section



REFERENCES

SOLICITATION NO 8-021
**PROJECT TITLE: Architectural Services- Design and
Construction ASPC Yuma Water Treatment Plant
Upgrades Design & Construction Administration**

PURCHASING SERVICES SECTION

Department of Administration
100 North 15th Avenue, Suite 104
Phoenix, Arizona 85007
(602) 542-2091

REFERENCE PREVIOUS PROJECT INFORMATION

Project Name: _____

Location: _____

Owner Contact Person: _____ Phone: _____

Email Address: _____

Description of Project: _____

Building area and project type. (i.e., new addition, alteration, historical preservation, ADA, etc.) _____

Construction Size: _____ Type: _____ Year construction completed: _____

Total Number of Change Orders: _____ Total Cost of Change Orders: \$ _____

Construction Cost: Architect's Estimate: \$ _____ Actual: \$ _____

Completion Time: Architect's Estimate: _____ MO Actual: _____ MO

If performed in association with another firm, list your responsibility: _____

_____ Names and
title of key personnel for proposing firm _____

Consultants/Subcontractors Involved (List all): _____

Project Delivery Method, i.e., Design-Bid-Build, Design-Build: _____ Design Fees: \$ _____